NATIONAL TRACKING SYSTEM FOR MISSING AND VULNERABLE CHILDREN

USER MANUAL

CCI, CWC, JJB

Developed By

National Informatics Centre
Department of Electronics and Information Technology
Ministry of Communications and Information Technology
Govt. of India

Table of Contents

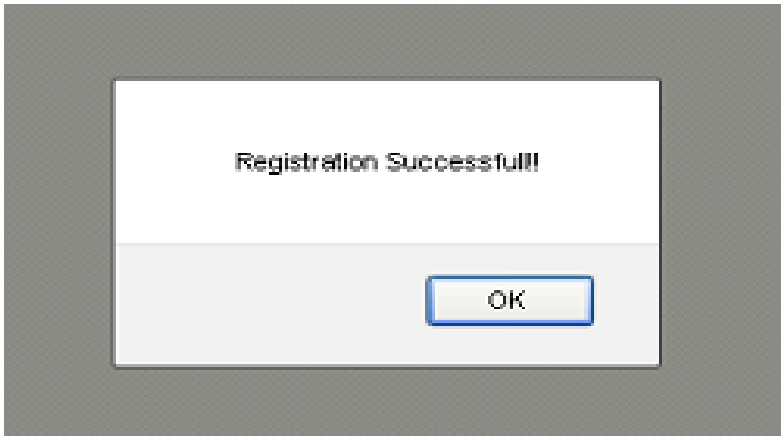
Description	Page Number
Child Care Institute	2
Registration	2
Activation	3
Login	4
Child Welfare Committee	6
Registration	6
Login	7
Juvenile Justice Board	8
Registration	8
Login	9
Technical Help	10

Child Care Institute

Registration

A CCI can register to the portal by filling the given form as shown below

On successful submission of the form the following message will be displayed



Activation

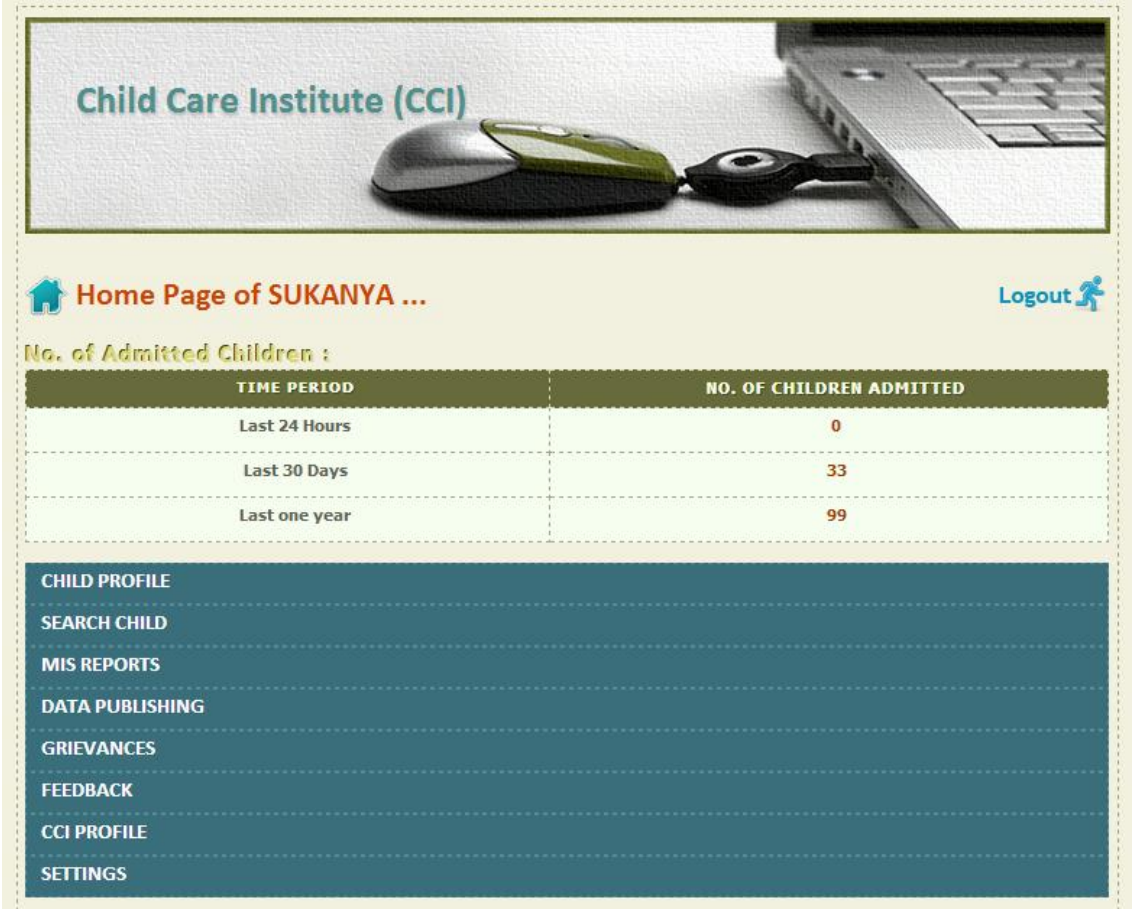
MWCD can then activate the CCI's those are registered

After MWCD clicks on ACTIVATE this is screen that is shown

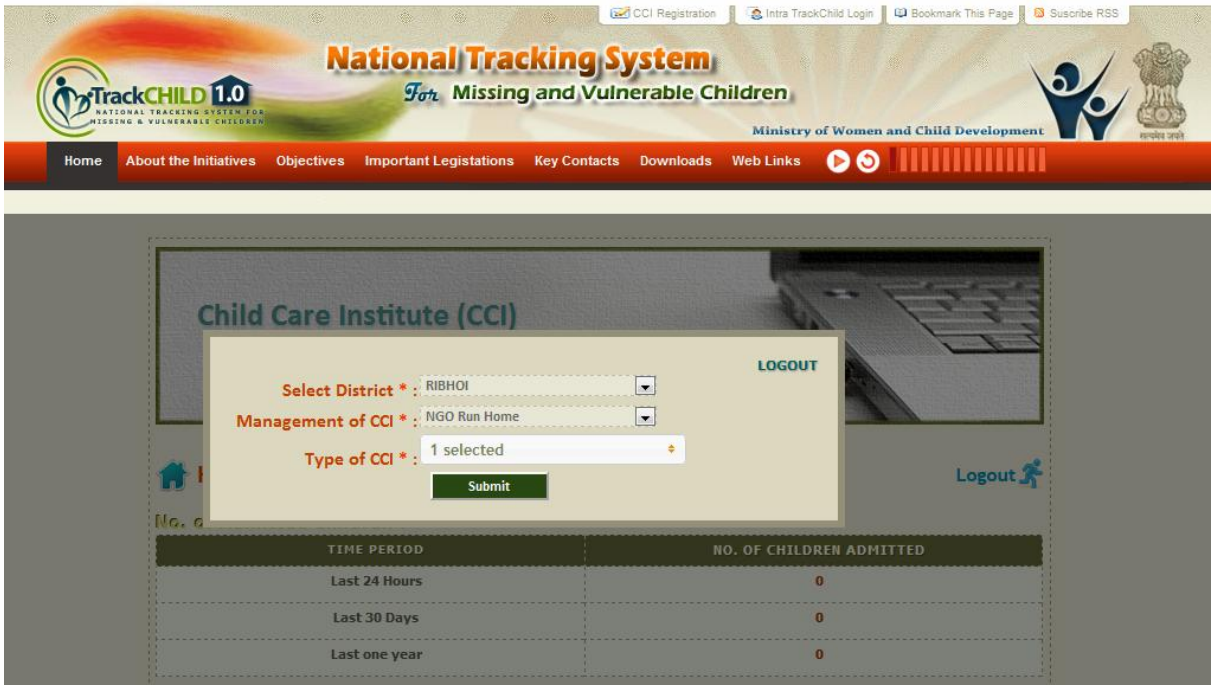
Login

After MWCD activates the CCI's, they will get the IDs & Password from MWCD. After getting the ID & Password CCI's can login through Intra Trackchild Login system.

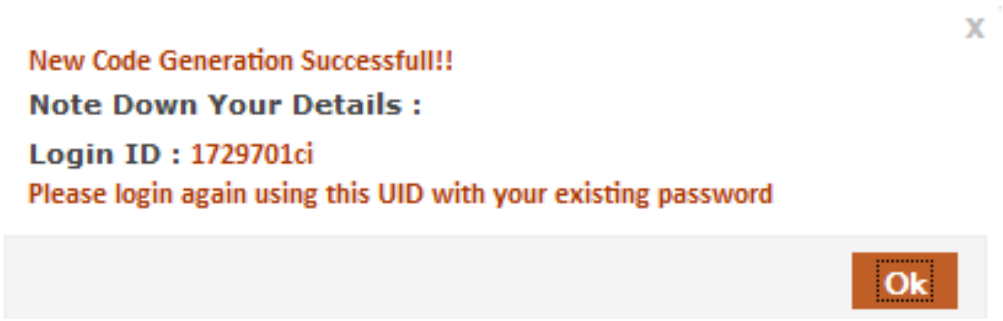
After Successful login CCI's will get their admin profile.



Those CCI's that have old user ID ending with 'cc' or 'jj' (like 0000000jj), they have to regenerate their User ID. To regenerate ID they need to login with their existing User ID. After successful login they will get a dropdown list to select their District, Management & Type.



After successful submission the following message is displayed



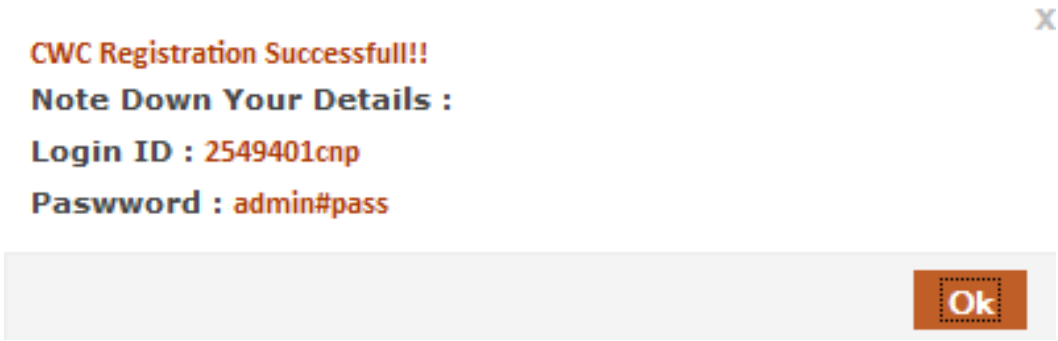
The CCI's now have to login using this user ID.

Child Welfare Committee

Registration

A CWC can register to the portal by filling the given form as shown below

After successful submission of the form the following message is displayed

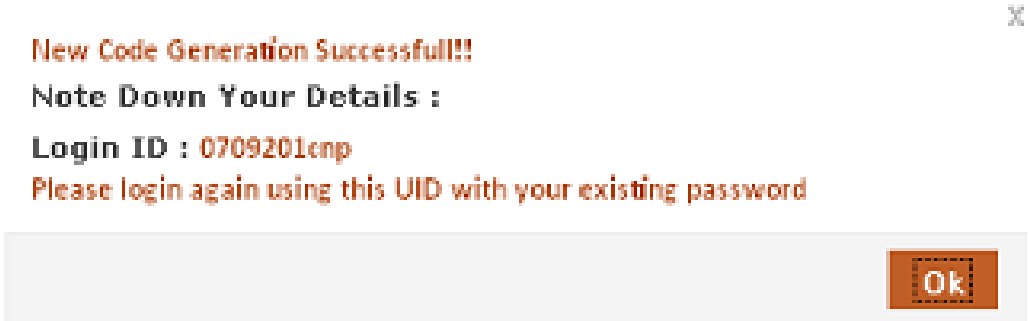


Login

The CWC's that have generated their new user ID can login with that user ID.

Those CWC's that have old user ID, which is either a five digit district code or code ending with 'cwc' (like 00000cwc) have to regenerate their User ID. To regenerate ID they need to login with their existing User ID. After successful login they will get a dropdown list to select their District and textboxes to fill in their details.

After successful submission the following message is displayed

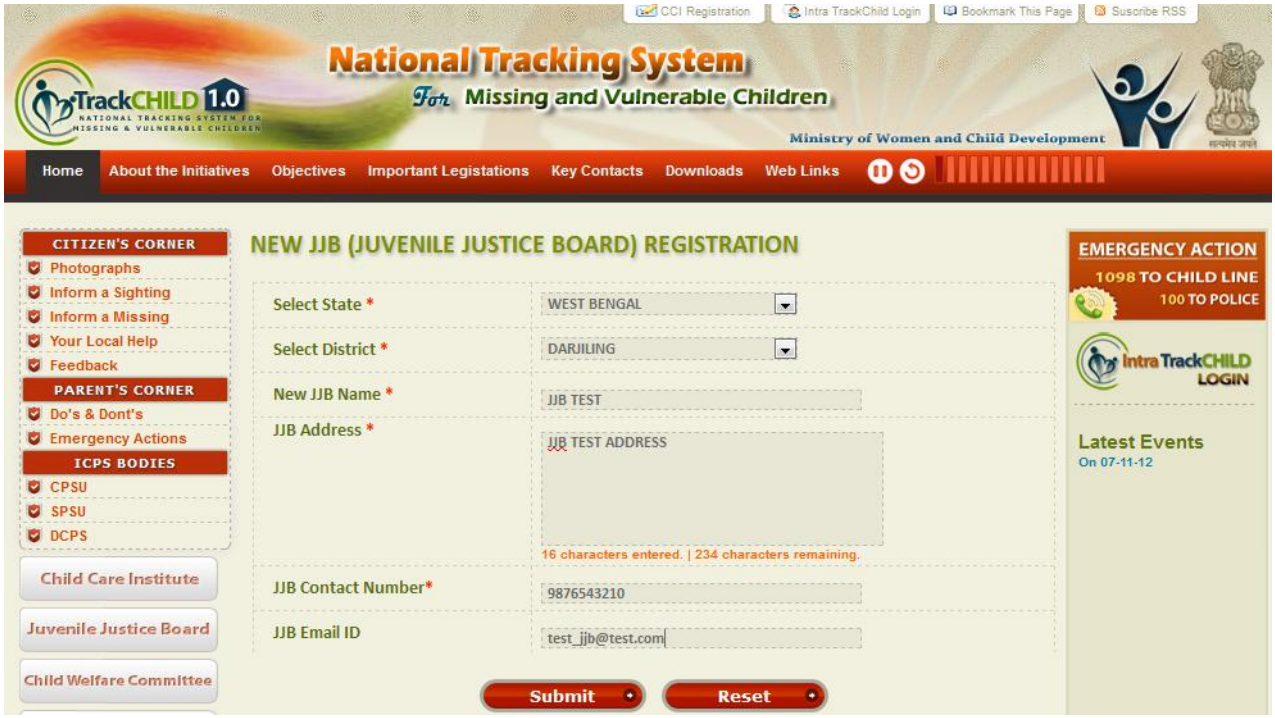


The CWC's now have to login using this user ID.

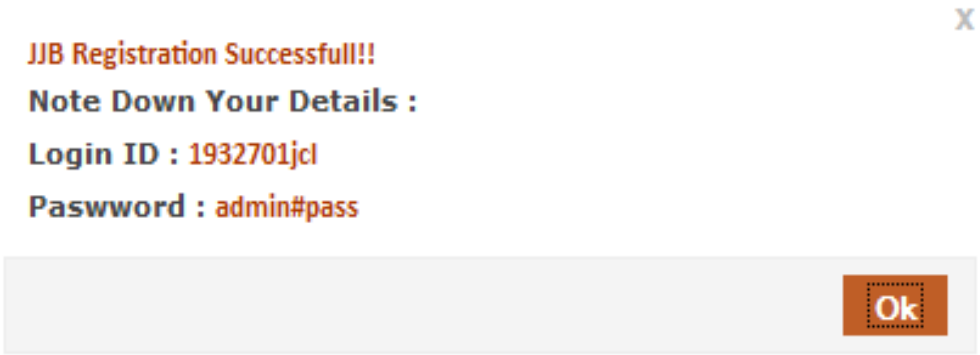
Juvenile Justice Board

Registration

A JJB can register to the portal by filling the given form as shown below



After successful submission of the form the following message is displayed

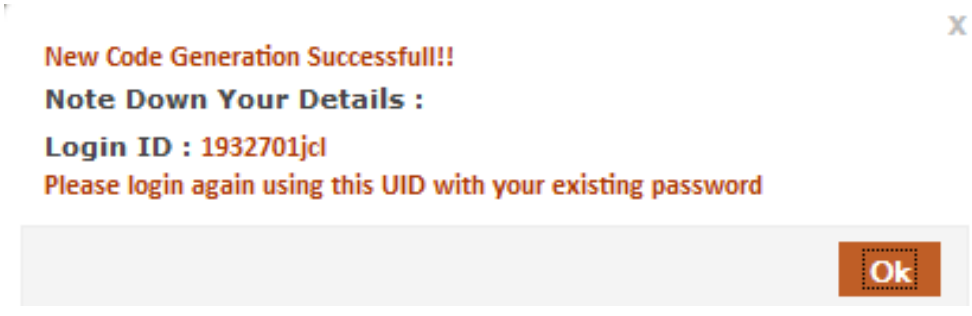


Login

The JJB's that have generated their new user ID can login with that user ID.

Those JJB's that have old user ID, which is either a five digit district code or code ending with 'jjb' (like 00000jjb) have to regenerate their User ID. To regenerate ID they need to login with their existing User ID. After successful login they will get a dropdown list to select their District and textboxes to fill in their details.

After successful submission the following message is displayed



The JJB's now have to login using this user ID.

Technical Help

For any technical help please contact with the Technical Team of National Informatics Centre.

Contact No : **(033) 2254 4915**

E-mail ID : ***trackchild.helpdesk @gmail.com***